



May 26, 2014

**Karen Dial**  
H.B. Drollinger Co.  
President

**John Ruhlen**  
Ruhlen & Associates  
Secretary

**Miki Payne**  
H.B. Drollinger Co.  
Treasurer

**William F. Allen**  
HFH Ltd.

**Jack Davis**  
Coldwell Banker Realtors

**Sander de Wildt**  
CB Richard Ellis

**Heather Lemmon**  
Westbluff Realty  
and Property Management

**Donald R. Duckworth**  
Executive Director

Mr. Dennis Rader  
Technical Services Supervisor  
Office of the City Clerk  
Special Assessments Division  
200 N. Spring Street  
Room #237  
Los Angeles, CA 90012

Re: Notice of Westchester BID 2015 Assessment Roll

Dear Mr. Rader:

The letter will officially notify the City Clerk's Office that the Westchester Business Improvement Association Board of Directors (WBIA) met on May 15, 2014 and approved the attached Assessment Roll for 2015 with a CPI increase.

I certify that I am authorized to represent the WBIA in this action, and that I have generated the referenced Assessment Roll, which is attached and which has also been submitted digitally under separate cover.

As we may answer any questions or provide any additional assistance, please contact me.

Sincerely,

Donald R. Duckworth  
Executive Director

C: WBIA Board of Directors